NOW THEREFORE BE IT HEREBY RESOLVED that the Island County Board of County Commissioners declare that for the purposes of administration and interpretation of ICC Titles 14,16 and 17, the Public Works Director is designated and assigned the authority and responsibilities of the Planning Director, except that the following sections of the code shall reside and remain with the Planning Director:

- 16.14C.040 - SEPA Responsible Official duties under ICC for non-project actions and project actions for which the Department of Public Works is the applicant;
- 16.26 - Comprehensive Plan/Development Regulations Amendment Review;
- 17.03.050 - Zoning Classifications and Overlays;
- 17.03.190 - Code interpretations *with respect to* 17.03.180 Land Use Standards E, F, J & R, (Earned Development Units, Farm/Forest Management Plan, Institutional Uses and Small-Scale Recreation & Tourist Uses);
- 17.03.220 - Zoning Amendments;
- 17.03.230 - Existing Uses
- 17.03.260 Penalties and Enforcement;
- 17.02.220 Nonconformance
- 17.02.250 Penalties and Enforcement

ADOPTED this 21st day of December 1998.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY WASHINGTON
Wm. L. McDowell, Chairman
[Tom Shaughnessy, Member—absent]
Mike Shelton, Member

ATTEST: *Margaret Rosenkranz*
Clerk of the Board

FINANCIAL REPORTS

Auditor: Monthly Review of Revenues and Expenditures

Suzanne Sinclair, Island County Auditor, submitted her written Revenue and Expenditure Report for November, 1998, under cover memo dated today. In summary, she indicated that for the Current Expense group of accounts, grant revenues were somewhat behind but was aware that should be made up as the grants are billed. Property tax revenues are running about 3% lower than budgeted. Other funds as a group appear to look okay. The Election Reserve Fund shows amounts outstanding which would soon be received, and the Paths & Trails Fund is behind in its billing.

Treasurer: Current & YTD Cash Report; County Investment Report & Status

The Treasurer was not able to attend the meeting due to the weather conditions, but provided her written report previously under cover memorandum dated December 14, 1998. The memo pointed out that revenues were up at 99.5% over budget projections; expenditures at 103.2%. The cash balance before reserves $2,829,597, and after reserve $1,194,509. Investment interest revenue is up over estimates by $165,840; Building Permits by $80,220 and Jail revenue up by $36,690.

[after the meeting adjourned, Bernice Bainbridge, Treasurer's Office, provided the Board with additional information to show there are some 62 million invested in seven institutions]

EXECUTIVE SESSION

The Board met in Executive Session at 11:15 a.m., as provided for under RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to litigation. The session, as the Chairman noted, was anticipated to last approximately one-half hour and no announcement on completion of the session was expected.

There being no further business to come before the Board at this time, the Chairman adjourned the meeting at 11:45 p.m. after executive session, to meet next in Regular Session on December 28, 1998, beginning at 11:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

Mike Shelton, Member

[Tom Shaughnessy, Member—Absent]

BOARD OF CO. COMMISSIONERS EST ISLAND COUNTY 1853 WASHINGTON

ATTEST: Margaret Rosenkranz
Margaret Rosenkranz, Clerk of the Board

The Board of Island County Commissioners met in Regular Session on December 28, 1998, beginning at 11:30 a.m. to meet with Elected Officials, meeting in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa.

ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS

County Commissioners: Wm. L. McDowell; Mike Shelton
Elected Officials: Tom Baenen; Mike Hawley
Staff: Cathy Caryl; Diana Vaughn; Chris Nelson; Stan Bradshaw; Dick Toft;
Others: Bill Thorn, Commissioner-elect; Mary K. Doody, Whidbey Reporter

Enhanced 9-1-1 System

Sheriff Hawley advised that E-911 would come on line at Midnight December 31, 1998. Still working to get the last of the network in and is close to being done. A follow-on issue is to make sure County employees are aware they need to dial **9-911** from the in-house County phone system. Chairman McDowell asked that Cathy Caryl prepare a memo to employees about how to dial 911 from the office phone system, and to look into setting up an auto dial for 911 as a speedy dial for County phones, and if done, let all employees know.

Gun Lockers

There is still a problem with regard to gun lockers in the Courthouse [old building] or the lack thereof. There was an individual standing outside the Courthouse door by the Assessor's Office with a revolver wanting to know where he could lock the gun up while in the Courthouse. Individual was made aware he could use the gun locker in the Sheriff's Department located in a secure place, but chose not to do so, wanting instead a gun locker located in the old Courthouse Building.

New Courthouse Plans. Late Spring as far as the bid being complete and getting started.

Computer Problems

Mr. Baenen expressed some concern about the overall implementation of the network and on-going support services and training which will be very much in demand by a lot of departments very soon.

Ms. Caryl advised that the network itself has been in place for quite awhile. Central Services is creating applications which will give all the departments access to the assessment package and data a lot more readily than before. What will be provided to most departments will be a viewer system that gives all information needed and will be attaching the source view system. She thought that a few general training sessions would take care of the need. In terms of the switch over from the mainframe to the new system and the ability to produce appraisal cards or actual tax statements she was comfortable with the status. Historically with the mainframe, boxes of blue-bar paper were used, now will need only copier or lazer jet paper. Central Services is budgeted to support the old mainframe printers and she hoped those funds would support most of the additional needs, and when running tax statements, that would come from Central Services budget She has anticipated some change in budget but at this point did not see a huge difference. As far as system shut-downs, there will be a back up on the system. She did point out to everyone that this year will be sort of an "experiment". Ms. Caryl will have the assessment and taxation system and most likely the recording system tied by early Spring. Central Services will be working on the permit tracking system the first of the year and hopes to have it all done by summer.

Commissioner Shelton noted that in January, the Washington Association of Cities and Counties were conducting a Y2K seminar. There is a group of people on South Whidbey who came together trying to anticipate things that might affect the general population. Some of them would like to go to that seminar and he has a call in to the WSAC office to see if it is possible for some of them to go at the County rate.

Ms. Caryl is looking at several examples of how to go through and try to catch everything, and has started a list of what needs to be looked at. Her biggest concern is how people will react and cause an impact versus actual problems that might be faced. A presentation has been developed by the Central Services office for all employees in January to provide an idea of what is being done with the networks, what to do and what not to do regarding Y2K [looking to schedule employee meetings].

Roundtable adjourned 11:55 a.m. Next Roundtable 1/25/99 @ 11:30 a.m.